



Waverley Greens Apartments

(503) 659-2777 Phone

(503) 659-1005 Fax

office@waverleygreens.com

Application to Rent

*Proof of Renter's Insurance
will be required upon move in.*

Date today _____ Date the Apt. Desired _____ Apt. Applying for _____ Number of Pets _____

Applicants Name _____ SS# _____ DOB _____

Your Email _____ Your Phone Number _____

Present Address _____ zip _____ Own or Rent? _____

Date Move In _____ Move Out _____ Rent/Mtg. Amount _____

Present Landlord: Name _____ Phone# _____

Former address _____ zip _____

Date Move In _____ Move Out _____ Rent Amount _____

Former Landlord: Name _____ Phone# _____

Applicant Employer _____ Phone # for verification _____

How Long? _____ Position _____

Gross Monthly Income _____ Other Income _____ Source _____

Previous Employment – **If present position has been less than 2 years:**

Previous Employer _____ How Long? _____

Position _____ Gross Monthly Income _____ Phone# _____

Nearest Relative not living with you in case of emergency- Name _____

Relationship _____ Phone # _____

Names & date of birth of other persons to occupy the apartment _____

Why are you vacating your present place of residence? _____

Have you given legal notice to vacate where you live now? _____

Have you ever been convicted of a felony? _____ Please Explain _____

Minimum requirements for residency at Waverley Greens Apartments without requiring any additional deposits or co-signer are as follows:

1. Applicant must have 2 years of positive prior rental history that is verifiable or 2 years of prior home ownership, each, immediately prior to application to Waverley Greens Apartments.
2. Applicants must have 2 years of verifiable employment history, within the same line of work.
3. Applicants must have credit in good standing, negative or adverse debt may require additional security deposits.
4. Rent + Debt + Utilities cannot exceed 1/2 of the gross monthly income.
5. A conviction of Guilt of a Felony as well as certain misdemeanors may be grounds for denial.

Initial of Applicant (s) _____

Automobile #1 Make _____ Model _____ Year _____ Color _____ Lic#/State _____
 Automobile #2 Make _____ Model _____ Year _____ Color _____ Lic#/State _____

<p>Rent</p> <p>Apartment Rent \$ _____</p> <p>Storage _____ \$ _____</p> <p>Carport _____ \$ _____</p> <p>Garage _____ \$ _____</p> <p>Total Rent \$ _____</p>	<p>Deposits</p> <p>Security Deposit Minimum \$500.00</p> <p>Key Deposit (circle one) \$5.00 or \$25.00</p> <p>Other _____ \$ _____</p> <p>Other _____ \$ _____</p> <p>Total Maximum Deposit \$ _____</p>	<p>Administrative Costs</p> <p>Lock Balance (circle one) \$20.00 or \$25.00</p> <p>Late Rent Fee \$50.00</p> <p>Dishonored Check Fee \$25.00</p> <p>Smoke Alarm/Carbon Monoxide Alarm Tampering Fee \$25.00</p> <p>Non-Compliance Fee \$25.00</p> <ol style="list-style-type: none"> 1. Failure to clean up pet waste 2. Failure to clean garbage/rubbish 3. Parking violations or improper Use of vehicle. <p>Application Processing Fee \$40.00/adult. Picture ID Required. Additional \$15.00 per state per adult required.</p>
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I certify that the information contained herein is correct and complete. I hereby authorize Waverley Greens Apartments to inquire as necessary to evaluate my residency and credit standing in accordance with the Equal Credit Opportunity Act. I agree to reserve the apartment above with a \$500.00 reservation deposit. I further agree to pay a \$40.00 application fee per adult applicant that is non-refundable. An additional \$15.00 per additional State if it will show on the credit report will be required and is non-refundable. I understand that I have two business days to submit verification for income and rental history if requested. I understand if my application is denied, the \$500.00 reservation deposit will be refundable. **If I change my mind or do not rent the apartment after I have been approved, the reservation deposit is entirely non-refundable.** When I have taken occupancy of the apartment, the reservation deposit shall be conveyed to the Lease/Rental agreement as the Security/Damage/Cleaning deposit which is refundable in full upon move out of apartment and satisfaction of all terms of the agreement. (Note: If the reservation deposit was paid with a check there will be a two week waiting period for refund of balance of deposit when application fee is charged.) Credit check performed by Transunion Smart Move.

Applicant Signature _____

Co-Applicant Signature _____

Received from _____ of Waverley Greens Apartments